



Ref: AISSMSCOE/PRIN/ 321/2022-23  
Date: 30 March 2023

## REVISED OFFICE ORDER

Ref: AISSMSCOE/PRIN/205/2022-23 dated 07/12/2022

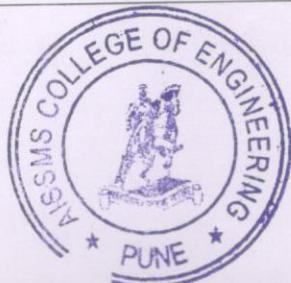
### Subject: Revised Allocation of Portfolios for Institute Level Administrative Committees

The following administrative portfolios have been allotted to the faculties as shown in tables, with effect from 30.03.2023, till further order. The first member in the committee will act as coordinator. The coordinator along with committee members shall formulate the standard operating procedure (SOP) and process manual for respective committee. The coordinator shall forward the compliance report for the same to office for approval.

### ACADEMIC DEVELOPMENT CELL

#### A] Academic Development and Monitoring

Sr. No.	Faculty Name and Designation	Post
01	Dr B D Bachchhav, Professor in Mechanical Engineering	Coordinator
02	Mr P S Tadkar , Assistant Professor in Chemical Engineering	Member
03	Mr P R Modak, Assistant Professor in Civil Engineering	Member
04	Mrs A S Deokar, Assistant Professor in Computer Engineering	Member
05	Mr S K Biradar, Assistant Professor in Electrical Engineering	Member
06	Mr S B Dhekale, Assistant Professor in Electronics & TC Engineering	Member
07	Dr M K Nikam, Associate Professor in Engineering Mathematics	Member
08	Dr (Mrs) P S Gajjal, Associate Professor in Mechanical Engineering	Member



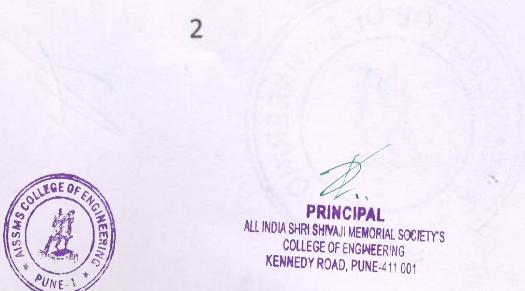
09	Mrs Y K Funde Assistant Professor in Production Engineering	Member
10	Mr Mane R S , Lab Assistant, Department of Chemical Engineering	Member
11	General Secretary, GSA	Student Member

### B] Faculty Development

Sr. No.	Faculty Name and Designation	Post
01	<b>Dr D P Gaikwad, Associate Professor in Computer Engineering</b>	<b>Coordinator</b>
02	Dr (Mrs) A A Apte, Associate Professor in Electrical Engineering	Member
03	Mr M L Chanpur, Assistant Professor in Production Engineering	Member
04	Dr. (Mrs) V V Deshmukh, Assistant Professor in Electronics & TC Engineering	Member
05	Mrs Priti Satarkar, Assistant Professor in Civil Engineering	Member
06	Dr (Mrs) Vrushali Dandwate, Librarian	Member
07	Mr Mohite J B, Lab Assistant, Department of Computer Engineering	Member
08	General Secretary, Department of Computer Engineering	Student Member

### C] Management Information System (MIS)

Sr. No.	Faculty Name and Designation	Post
01	<b>Mr V B Gawai, Assistant Professor in Electronics &amp; TC Engineering</b>	<b>Coordinator</b>
02	Mr P S Tadkar, Assistant Professor in Chemical Engineering	Member
03	Mr. U J Jadhav, Assistant Professor in Civil Engineering	Member
04	Mr S G Dhengre, Assistant Professor in Computer Engineering	Member
05	Mr R S Shinde, Assistant Professor in Electrical Engineering	Member
06	Dr (Mrs) V S Kalyani, Assistant Professor in Chemistry	Member
07	Mr R A Marne, Assistant Professor in Mechanical Engineering	Member



08	Mr S S Kallurkar, Assistant Professor in Production Engineering	Member
09	Mr A K Chincholkar , Head Clerk	Member
10	Mr S M Diwar, Lab Assistant, Department of E & TC Engineering	Member
11	General Secretary, Department of E & TC Engineering	Student Member

#### D] Library Development

Sr. No.	Faculty Name and Designation	Post
01	Dr (Mrs) V S Dandvate, Librarian	Coordinator
02	Dr D S Bormane , Principal	Principal
03	Head, Department of Electrical Engineering	Member
04	Head, Department of Chemical Engineering	Member
05	Head, Department of Mechanical Engineering	Member
06	Mr A B Bhonsle, Administrative Officer	Member
07	Ms S S Chauhan , Finance Officer	Member
08	Mrs J C Kale , Assistant Librarian	Member
09	Overall General Secretary	Student Member

#### E] NBA Preparations

Sr. No.	Faculty Name and Designation	Post
01	<b>Dr M R Phate, Professor in Mechanical Engineering</b>	Coordinator
02	Dr P N Dange, Associate Professor in Chemical Engineering	Member
03	Dr R D Nalawade, Assistant Professor in Civil Engineering	Member
04	Mrs S R Nalamwar, Assistant Professor in Computer Engineering	Member
05	Dr (Mrs) A A Apte, Assistant Professor in Electrical Engineering	Member
06	Dr (Mrs) K B Chaudhari, Assistant Professor in Electronics & TC Engineering	Member
07	Mr P V Deshmukh, Assistant Professor in Mechanical Engineering	Member



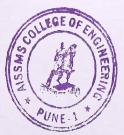
08	Dr (Mrs) P S Gajjal, Associate Professor in Mechanical Engineering	Member
09	Mr V D Dholle, Assistant Professor in Production Engineering	Member
10	Dr M K Nikam, Associate Professor in Engineering Mathematics	Member

#### F) NAAC Steering Committee

Sr. No.	Faculty Name and Designation	Post
01	<b>Dr D Y Dhande, Professor in Mechanical Engineering</b>	<b>Coordinator</b>
02	Dr (Mrs) M V Waghmare, Assistant Professor in Civil Engineering	Member
03	Dr (Mrs) M A Pradhan, Associate Professor in Computer Engineering	Member
04	Dr (Mrs) K B Chaudhari, Assistant Professor in Electronics & TC Engineering	Member
05	Mr M R Dahake, Assistant Professor in Mechanical Engineering	Member
06	Dr D V Wadkar, Assistant Professor in Civil Engineering	Member
07	Mr M L Chanpur, Assistant Professor in Production Engineering	Member
08	Dr (Mrs) S F Sayyad, Associate Professor in Computer Engineering	Member
09	Dr S R Patil, Assistant Professor in Mechanical Engineering	Member

#### G] Students' Association and Professional Bodies

Sr. No.	Faculty Name and Designation	Post
01	<b>Mr N P Mawale, Assistant Professor in Electronics &amp; TC Engineering</b>	<b>Coordinator</b>
02	Dr (Mrs) K A Datir, Assistant Professor in Chemical Engineering	Member
03	Mrs M S Chiwande, Assistant Professor in Civil Engineering	Member
04	Mrs M M Swami, Assistant Professor in Computer Engineering	Member
05	Mrs P Sankala, Assistant Professor in Electrical Engineering	Member
06	Mrs A A Tonde, Assistant Professor in Mechanical Engineering	Member
07	Mr V Y Sonawane, Assistant Professor in Production Engineering	Member



08	Faculty Advisors of Students' and faculty Chapters of Professional Bodies	Members
09	Mr S T Gajar, Lab Assistant, Department of E & TC Engineering	Member
10	Student Chairperson, ISTE Students' Chapter	Student Member

### CENTER FOR INFORMATION, TRAINING AND PLACEMENT (CITP)

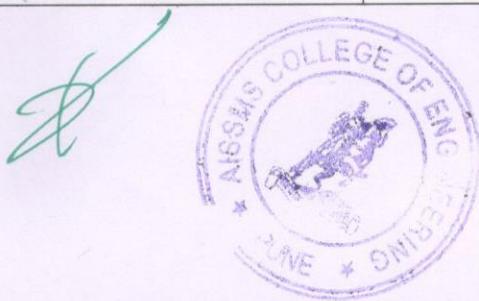
**Dr A V Waghmare.** Head, Center for Information, Training and Placement (CITP)

#### A] Placements

Sr. No.	Faculty Name and Designation	Post
01	<b>Placement Officer</b>	<b>Coordinator</b>
02	Mr P M Warke, Assistant Professor in Chemical Engineering	Member
03	Mrs K N Kulkarni, Assistant Professor in Civil Engineering	Member
04	Mr S S Jadhav, Assistant Professor in Computer Engineering	Member
05	Mr. S M Chaudhari, Assistant Professor in Electrical Engineering	Member
06	Mr S B Dhekle, Assistant Professor in Electronics & TC Engineering	Member
07	Mr M P Bauskar, Assistant Professor in Mechanical Engineering	Member
08	Mr S A Ansari, Assistant Professor in Mechanical Engineering	Member
09	Mr S S Kallurkar, Assistant Professor in Production Engineering	Member
10	Overall General secretary, GSA	Student Member

#### B] Training

Sr. No.	Faculty Name and Designation	Post
01	<b>Mr V S Ponkshe, Assistant Professor in Electrical Engineering</b>	<b>Coordinator</b>
02	Mr P M Warke, Assistant Professor in Chemical Engineering	Member
03	Dr. V S Chavhan, Assistant Professor in Civil Engineering	Member
04	Mr S S Jadhav, Assistant Professor in Computer Engineering	Member



05	Mr S M Chaudhari, Assistant Professor in Electrical Engineering	Member
06	Dr. (Mrs) P P Vast, Assistant Professor in Electronics & TC Engineering	Member
07	Mr M P Bauskar, Assistant Professor in Mechanical Engineering	Member
08	Mr S A Ansari, Assistant Professor in Mechanical Engineering	Member
09	Mr S S Kallurkar, Assistant Professor in Production Engineering	Member
10	Mr Gangawane Rahul, Lab Assistant, Department of Production Engineering	Member
11	Overall General secretary, GSA	Student Member

### C] Mentoring and Counselling

Sr. No.	Faculty Name and Designation	Post
01	Dr. (Mrs) V V Deshmukh, Assistant Professor in Electronics and TC Engineering	Coordinator
02	Dr. A S Jadhav, Assistant Professor in Chemical Engineering	Member
03	Mrs M P Shah, Assistant Professor in Mechanical Engineering	Member
04	Mr Amol Jagtap, Assistant Professor in Computer Engineering	Member
05	Mr S K Bidgar, Assistant Professor in Production Engineering	Member
06	Dr. (Mrs) R R Itkarkar, Assistant professor in E&TC Engineering	Member
07	Dr. (Mrs) S A Virkar, Assistant Professor in Physics	Member
08	Mrs S A Chavan, Assistant Professor in Civil Engineering	Member
09	Dr. L S Godse, Assistant Professor in Electrical Engineering	Member
10	Mr P B Shinde, Lab Assistant, Department of Electrical Engineering	Member
11	General Secretary, Department of Electronics and TC Engineering	Student Member

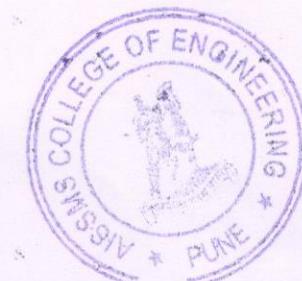


### D] Industry-Institute Interaction (III)

Sr. No.	Faculty Name and Designation	Post
01	Mr P M Warke, Assistant Professor in Chemical Engineering	Coordinator
02	Dr. G C Chikute, Assistant Professor in Civil Engineering	Member
03	Mr S G Dhengre, Assistant Professor in Computer Engineering	Member
04	Mrs S Vadi, Assistant Professor in Electrical Engineering	Member
05	Mr V B Gawai, Assistant Professor in Electronics & TC Engineering	Member
06	Mr Y B Karandikar, Assistant Professor in Mechanical Engineering	Member
07	Dr M R Dahake, Assistant Professor in Mechanical Engineering	Member
08	Mr M L Chanpur, Assistant Professor in Production Engineering	Member
09	Mr A U Karne, Lab Assistant, Department of Civil Engineering	Member
10	General secretary, Department of Chemical Engineering	Student Member

### E] Entrepreneurship and Skill Development

Sr. No.	Faculty Name and Designation	Post
01	Mr S N Chiwande, Assistant Professor in Production Engineering	Coordinator
02	Dr. S B Ghugre, Assistant Professor in Chemical Engineering	Member
03	Mrs V N Tarange, Assistant Professor in Electrical Engineering	Member
04	Mr M S Swami, Assistant Professor in Mechanical Engineering	Member
05	Mr S S Kallurkar, Assistant Professor in Production Engineering	Member
06	Mrs S R Nalamwar, Assistant Professor in Computer Engineering	Member
07	General secretary, Department of Production Engineering	Student Member

**F] Alumni Engagement**

Sr. No.	Faculty Name and Designation	Post
01	<b>Dr S R Patil, Assistant Professor in Mechanical Engineering</b>	<b>Coordinator</b>
02	Mr S M Chaudhari, Assistant Professor in Electrical Engineering	Member
03	Ms V D Nagrale, Assistant Professor in Electronics & TC Engineering	Member
04	Mrs H L Kamble, Assistant Professor in Chemical Engineering	Member
05	Dr. A J Kadam, Assistant Professor in Computer Engineering	Member
06	Mrs S P Khedekar, Assistant Professor in Civil Engineering	Member
07	Mr M A Kelkar, Assistant Professor in Production Engineering	Member
08	Mr J N Khiratkar, Lab assistant, Department of Mechanical Engineering	Member
09	General secretary, Department of Mechanical Engineering (Sandwich)	Student Member

**G] Competitive Examinations**

Sr. No.	Faculty Name and Designation	Post
01	<b>Dr R D Nalawade, Assistant Professor in Civil Engineering</b>	<b>Coordinator</b>
02	Mr M S Swami, Assistant Professor in Mechanical Engineering	Member
03	Dr (Mrs) D M Ujalamkar, Assistant Professor in Computer Engineering	Member
04	Mrs Bawankar Kanchan, Assistant Professor in Chemical Engineering	Member
05	Ms K D Kashid, Assistant Professor in Civil Engineering	Member
06	Mr Y B Karandikar, Assistant Professor in Mechanical Engineering	Member
07	Joint General secretary, Department of Civil Engineering	Student Member



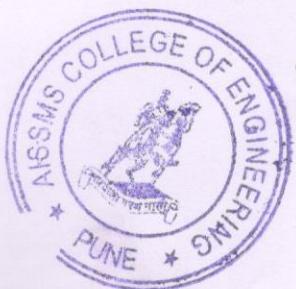
## RESEARCH AND DEVELOPMENT CELL

### A) Research, Development and Collaborations

Sr. No.	Faculty Name and Designation	Post
01	<b>Dr. S H Wankhade, Associate Professor in Mechanical Engineering</b>	<b>Coordinator</b>
02	Dr. D P Gaikwad, Associate Professor in Computer Engineering	Member
03	Dr. (Mrs) V N Patil, Professor in Civil Engineering	Member
04	Dr. M S Deshmukh, Associate Professor in Mechanical Engineering	Member
05	Dr. (Mrs) A A Apte, Assistant Professor in Electrical Engineering	Member
06	Dr. S B Ghugare, Assistant Professor in Chemical Engineering	Member
07	Dr. A V Mohod, Assistant professor in Chemical Engineering	Member
08	Dr. C S Dharankar, Assistant Professor in Mechanical Engineering	Member
09	Mr A A Jachak, Lab Assistant, Department of Mechanical Engineering	Member
10	General Secretary, Department of Mechanical Engineering	Student Member

### B) Innovation, IPR and Start up

Sr. No.	Faculty Name and Designation	Post
01	<b>Dr. (Mrs) V N Patil, Professor in Civil Engineering</b>	<b>Coordinator</b>
02	Dr. (Mrs) S F Sayyad, Associate Professor in Computer Engineering	Member
03	Dr. A S Jadhav, Assistant Professor in Chemical Engineering	Member
04	Dr. A B Patil, Assistant Professor in Engineering Mathematics	Member
05	Dr. (Mrs) V S Kalyani, Assistant Professor in Chemistry	Member
06	Dr. M M Sayyad, Assistant Professor in Mechanical Engineering	Member
07	Mr V D Unune, Lab Assistant, Department of Computer Engineering	Member



08	Joint General Secretary, Department of Civil Engineering	Student Member
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### INFRASTRUCTURE AND FACILITY CELL

Sr. No.	Faculty Name and Designation	Post
01	<b>Dr. G C Chikute, Assistant Professor in Civil Engineering</b>	<b>Coordinator</b>
02	Dr. S J Navale, Assistant Professor in Mechanical Engineering	Member – Safety & Security
03	Dr. A J Kadam, Assistant Professor in Computer Engineering	Member – Canteen
03	Mr P S Agalawe, Assistant Professor in Mechanical Engineering	Member – House keeping
05	Mr P R Modak, Assistant Professor in Civil Engineering	Member – Water Management and Civil work
06	Mr P G Kokare, Assistant professor in Mechanical Engineering	Member - Campus Ambience
07	Mrs V V Gire (Waykule), Assistant Professor in Computer Engineering	Member – Internet
08	Dr. (Mrs) V V Deshmukh, Assistant professor in Electronics & TC Engineering	Member – Intercom
09	Mr V V Kulkarni, Assistant professor in Electrical Engineering	Member – Electricity, Solar Systems, Electrical safety and security
10	Mr G D Dongare, Lab Assistant, Department of Civil Engineering	Member
11	General Secretary, Department of Civil Engineering	Student Member



## GYMKHANA

### A] Sports and Cultural

Sr. No.	Faculty Name and Designation	Post
01	<b>Dr D S Bormane, Principal</b>	<b>President</b>
02	Mr A B Bhonsle, Administrative officer	Vice President
03	Mrs K N Kulkarni, Assistant Professor in Civil Engineering	Cultural In charge
04	Dr. (Mrs) M M Kondhare, Physical Director	Sports In charge
05	Mrs S J Pachouly , Assistant Professor in Computer Engineering	Magazine In charge
06	Mr P S Tadkar, Assistant Professor in Chemical Engineering	Member
07	Mrs S A Chavan, Assistant Professor in Civil Engineering	Member
08	Dr (Mrs) D M Ujalamkar, Assistant Professor in Computer Engineering	Member
09	Mrs P Sankala, Assistant Professor in Electrical Engineering	Member
10	Mr V B Gawai, Assistant Professor in Electronics & TC Engineering	Member
11	Dr S R Patil, Assistant Professor in Mechanical Engineering	Member
12	Mr M A Kelkar, Assistant Workshop Superintendent	Member
13	Mr Muley Prasad, Lab Assistant, Department of Computer Engineering	Member
14	General secretary, Sports	Student Member
15	General secretary, Cultural	Student Member
16	General secretary, Magazine	Student Member

### B] National Service Scheme

Sr. No.	Faculty Name and Designation	Post
01	<b>Dr N N Shejwal, Assistant Professor in Physics</b>	<b>Coordinator</b>
02	Dr. (Mrs) P P Vast, Assistant Professor in E&TC Engineering	Member
03	Mr V Y Sonawane, Assistant Professor in Production Engineering	Member



04	Mrs H L Kamble, Assistant Professor in Chemical Engineering	Member
05	Mrs Y P Lad, Assistant Professor in Electronics & TC Engineering	Member
06	Mrs V N Tarange, Assistant Professor in Electrical Engineering	Member
07	Mr G P Lohar, Assistant Professor in Mechanical Engineering	Member
08	Mr S G Dhengre, Assistant Professor in Computer Engineering	Member
09	Mr S S Mule, Assistant Professor in Civil Engineering	Member
10	Mr R D Rode , Lab Assistant, Department of First Year Engineering	Member
11	General secretary, NSS	Student Member

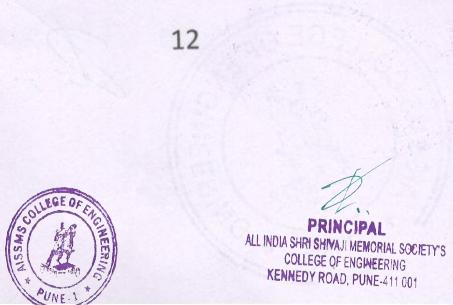
#### C] Students Welfare and Development

Sr. No.	Faculty Name and Designation	Post
01	Dr A B Patil, Assistant Professor in Engineering Mathematics	Coordinator
02	Mr Y B Karandikar, Assistant Professor in Mechanical Engineering	Member
03	Mr A M Jagtap, Assistant Professor in Computer Engineering	Member
04	Mrs. V S Navale, Assistant Professor in E and TC Engineering	Member
05	Mrs. S P Khedekar, Assistant Professor in Civil Engineering	Member
06	Ms S S Mujawar, Assistant Professor in Electrical Engineering	Member
07	Mr J R Patil, Lab Assistant, Department of First year Engineering	Member
08	Overall General Secretary, GSA	Student Member
09	General secretary, NSS	Student Member

### MEDIA INTERFACE AND OUTREACH CELL

#### A] Media Liaisoning

Sr. No.	Faculty Name and Designation	Post
01	Mr S M Chaudhari, Assistant professor in Electrical Engineering	Coordinator
02	Dr. (Mrs) M M Kondhare, Physical Director	Member



03	Mrs S J Pachouly, Assistant Professor in Computer Engineering	Member
04	Mrs Sneha Khedekar, Assistant Professor in Civil Engineering	Member
05	Mrs Merlyn D'cruz, Assistant Professor in Civil Engineering	Member
06	Mr M A Kelkar, Assistant Workshop Superintendent	Member
07	Mr Surajkumar Khasbage, Assistant Professor in Mechanical Engineering	Member
08	Mr A B Bhonsle, Administrative Officer	Member
09	Mr S P Pimpale, Registrar	Member
10	Departmental Media Coordinators	Members
11	Mr Muley Prasad, Department of Computer Engineering	Member
12	General Secretary, Media	Student Member
13	General secretary, Magazine	Student Member

#### B] Website

Sr. No.	Faculty Name and Designation	Post
01	<b>Mr N R Talhar, Assistant Professor in Computer Engineering</b>	<b>Coordinator</b>
02	Mr M A Kelkar, Assistant Professor in Production Engineering	Member
03	Mr R S Shinde, Assistant Professor in Electrical Engineering	Member
04	Ms V D Nagrale, Assistant Professor in Electronics & TC Engineering	Member
05	Mrs K N Bawankar, Assistant Professor in Chemical Engineering	Member
06	Mr C S Misal, Assistant Professor in Civil Engineering	Member
07	Mr N N Gotkhindikar, Associate Professor in Mechanical Engineering	Member
08	Mr V D Unune, Lab Assistant, Department of Computer Engineering	Member
09	General Secretary, Department of Computer Engineering	Student Member
10	General Secretary, Media	Student Member



## ADMINISTRATION CELL

### A] Budget Preparations (Purchase and Maintenance)

Sr. No.	Faculty Name and Designation	Post
01	<b>Dr D S Bormane, Principal</b>	<b>Principal</b>
02	All Heads of Department	Member
03	Mr A B Bhonsle, Administrative Officer	Member
04	Ms S S Chauhan, Finance and Accounts Officer	Member

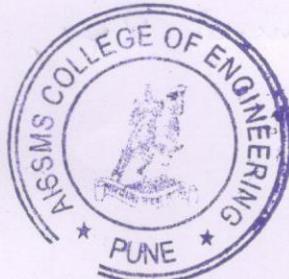
### B] Admissions

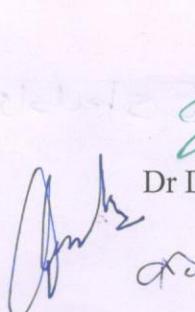
Sr. No.	Faculty Name and Designation	Post
01	<b>Dr. D V Nighot, Associate Professor in Chemistry</b>	<b>Coordinator</b>
02	Dr. A B Patil, Assistant Professor in Engineering Mathematics	Member
03	Mr A B Thakare, Assistant Professor in Engineering Mathematics	Member
04	Mr Y R Chandwade, Assistant Professor in Production Engineering	Member
05	Mr Y B Karandikar, Assistant Professor in Mechanical Engineering	Member
06	Mr A B Bhonsle, Administrative Officer	Member
07	Mr S P Pimpale, Registrar	Member
08	Ms S S Chauhan, Finance and Accounts Officer	Member
09	Mr Patil J R, Lab Assistant, Department of First Year Engineering	Member
10	Mr A K Chincholkar, Head Clerk	Member
11	Joint General Secretary, All Departments	Members



**C] Examinations**

<b>Sr. No.</b>	<b>Faculty Name and Designation</b>	<b>Post</b>
01	<b>Dr. D V Nighot, Associate Professor in Chemistry</b>	<b>Coordinator</b>
02	Dr. D V Wadkar, Assistant Professor in Civil Engineering	<b>Assistant CEO</b>
03	Dr. S B Ghugre, Assistant Professor in Chemical Engineering	Member
04	Ms K D Kashid, Assistant Professor in Civil Engineering	Member
05	Mrs V V Gire (Waykule), Assistant Professor in Computer Engineering	Member
06	Mrs. V N Tarange, Assistant Professor in Electrical Engineering	Member
07	Mrs Y P Lad, Assistant Professor in Electronics and TC Engineering	Member
08	Mr M U Gan, Assistant Professor in Mechanical Engineering	Member
09	Dr M M Sayyad, Assistant Professor in Mechanical Engineering	Member
10	Mr S K Bidgar, Assistant Professor in Production Engineering	Member
11	Mr A B Thakare, Assistant Professor in Engineering Mathematics	Member
12	Mr A K Chincholkar, Head Clerk	Member
13	General Secretary, GSA	Student Member




  
 Dr D S Bormane  
 Principal

Copy to:

1. All concerned staff
2. All Head of Departments
3. Establishment Section
4. IQAC